1. Open and Welcome
   Opened 6.10am

2. Attendance and apologies
   Kell McKenzie, Jessica O’leary, Michelle Relton

3. Confirmation of Minutes of Previous General Meeting (March)
   Accepted as true and accurate
   Moved: Donna Turner
   Seconded: Trysett LeGarde

4. Business arising from minutes of last meeting:

   4.1. BMA Match Giving
       Yes able to happen and process underway to register MSS P&C as an
       organising with Match Giving.
       BMA Employees are then able to lodge claims to donations towards
       school.
       Receipt must be issued by MSS P&C
       Looking at options if Voluntary contributions are able to be included in
       2017.

   4.2. Art Exhibition → Art Exhibition Agenda Item

   4.3. PA System
       • Purchased through school and awaiting invoice for payment
       • Good feedback from parents on use in Cross Country.

5. Inward and Outward Correspondence

   5.1 Inwards:
       • Invitation to Tri-School Anzac Ceremony - Friday 22/4 10am
         o Anthony to advice Melissa if required
       • Liability Insurance Certificate
       • Variations to School Routine
         o Police Visit Year 2 - Accepted
MINUTES GENERAL P & C MEETING

- Readers Cup – Year 5 (5 Students) – Accepted
- Mary Poppins Musical -l Years 4,5,6 (20 Students) – Accepted
- Under 8 Day - Prep to Year 2 (286 Students) – Accepted
- ANZAC Tri School Ceremony – Year 5-6 (106) – Accepted

5.2 Outwards:
  Liability Insurance Application

6. Business Arising from Correspondence
   NIL

7. Treasurer’s Report:
   • See Treasure’s Report

8. Tuckshop report:
   • Looking at menu changes for winter
   • All running well
   • Interest by Volunteers over the last week

9. Principal’s report
   • See Principal Report

10. Deputy Principal’s Report
    • See Deputy Principals Report
    • Discussion on P&C supporting school in providing healthy food for
      NAPLAN students during the test.
    • Kym, Donna and Anthony to work out details and provide flying minute
      to P&C to approve expenditure of food.
    • Everyone in favour of supporting.

**ACTION:**
1. Anthony, Donna and Kym to coordinate to assist with NAPLAN
   preparation with students
2. Melissa to send out Flying Minute when ready

11. Fundraising Update – Tilane
    • Art Exhibition
      o Art examples provided
      o Organizing committee- Tilane, Kylie, Rachel and Melissa met and
        project pln is underway
      o Art will be done through Brianna Alexandra in Term 3
• Opening Night 8th October
  o Three workshop in term 2 for families that choose to participate

• Disco Term 1 Feedback
  o Great feedback on movie night and dance.

• Movie Night 9th June

• Recruitment of Volunteers - Cate
  o Application to Centrelink to approve the Tuckshop as an approved organization for people to work in a volunteer role (15 hours), which will meet their work obligations
  o Ensure that Blue Cards conditions are met
  ACTION: Cate to take follow up and provide updates as needed.

• Design a plate fundraising idea
  o Cate to look at in more ideas including tea towels.
  o Take to Student Council for feedback
  o Option to use school photo of whole grade
  o Student Council Tuesday Morning 8.30-9
  ACTION: Cate to take to Student Council and provide feedback to P&C next meeting.

• Mothers Day Stall
  o Thursday 5th (All Day) and Friday (First Break)
  o Students to visit during class time through timetable through Anthony
  o Gift samples
  o Need to look at increase in price in 2017
  ACTION: Tilane to co-ordinate

12. General Business:

12.1 Constitution Amendment
  • Handed to interested members to read. Feedback on optional inclusions in the Constitution are to be discussed at next meeting.
MINUTES GENERAL P & C MEETING

ACTION: Agenda items for next meeting

NEXT MEETING

12.2 National Volunteer Week – Donna
- Morning Tea (drop off or after 2pm)
- 9th May – Afternoon Tea for Volunteer Week
- P&C is Hosting
- Volunteers to be targeted to
- Certificate
- Initiation to attend

ACTION: Donna to coordinate with School Admin regarding event and Kym to arrange afternoon tea

12.3 Excellence in Teaching
Handed to School Admin, any parents that would like to recognize a teacher and nominate need to speak to School Admin. P&C is not able to nominate teachers.

12.4 Japan Club – Cate
• Japan Club happens for kids in Prep to Year 2.
• Approached by a parent regarding concerns over resourcing
• Concerns over kids not know

ACTIONS:
• Cate to take it back to Rumi regarding forma request for funding/support to Student Council or P&C
• Anthony to talk to Rumi regarding room/area on permanent

12.5 Uniforms
• Looking at uniforms of bringing the uniforms back to the P&C
• Looking at also getting a dress back

ACTIONS:
• Kim to look at options
• Melissa to speak to Rob from Sportpower

12.6 Volunteer
• Station to set up Munch Monitor account
13. Cate to Coordinate

14. Next Meeting Date (Confirmation of Date and Time)
   19th 2016 6-8pm

18. Meeting Closed 7.43