1. **Open and Welcome**
   Meeting Opened 6.07pm

2. **Attendance and apologies**
   - Attendance: See Register
   - Apologies: Belinda Everitt, Kell McKenzie, Paula Hamilton

3. **Confirmation of Minutes of Previous General Meeting (April)**
   - Correct formatting on footer- Reads ‘Agenda’ Change to Minutes
   
   MOTION: Accepted Minutes of April Meeting as true and accurate with change of footer to read minutes.
   - Moved: Cate Beresowskyj
   - Seconded: Donna Turner

4. **Business arising from minutes of last meeting:**

   4.1. BMA Match Giving (Tilane)
     - Tilane to Action

   4.2. NAPLAN food from P&C as donation
     - To be bought to next meeting for approval, low budget and executed

   4.3. Recruitment of Volunteers & Centrelink application
     - Centrelink application submitted
     - Recruitment of volunteers continues

   4.4. Plate fundraising idea (Cate to take to Student Council)
     - Didn’t progress due to other P&C’s in town running currently.
     - Discussion on if it can still be offered
     - Moved ahead with term 3
     - Cate to coordinate

   4.5. Constitution update → below in agenda
4.6. Volunteer Morning tea → below in agenda

4.7. Japan Club (Cate to talk to Rumi regarding request to P&C, Anthony to talk to Rumi about room)
   - Met first time in new room this week
   - Fiona put together wish list.
   - Refer Fiona to Amanda to submit electronically to Student Council and fall under Kids Matter
   - Link to State Library through school library- Nic Fenton to link together.

4.8. School uniforms → below in agenda

4.9. Munch monitor account set up (Cate to assist parents)
   - Kym is now going to offer this between 2.30-2.50 in the Tuckshop.
   - 87% of parents on Munch Monitors

5. Inward and Outward Correspondence
   5.1: Inwards:
   - Parent Talk Magazine

   5.2: Outwards:
   - Application for registration as a volunteer organisation

5.3 Business Arising from Correspondence:
   - NIL

6. Treasurer’s Report:
   - See Treasurers Report
   - Provide handout for future meetings

7. Tuckshop report:
   - New menu presented
   - Fav-va Beans new menu option that is a 5star rating
   - Samples for hair ties from Brisbane supplier, awaiting quote from local supplier
   - Thanks to everyone who helped with NAPLAN

MOTION: To engage with School Colours to purchase basic range of hair accessories
   • Moved: Cate Beresowskyj
• Seconded: Donna Turner

6.27pm Arrival of Erin Russel

9. Principal’s report – Presented by Anthony Edwards
   • Letter read by Anthony - Attachment 2
   • Principal Report - Attachment 3

6.35 Arrival Kylie Otago

10. Deputy Principal’s Report
   o Principal Report - Attachment 4

11. Fundraising Update
   • Art Exhibition – Tilane
     o Monday will be first workshop and others scheduled
     o All running to schedule
     o Week 9 Term 2 Breanna Alexandra
     o Thanks to Mens Shed for accepting volunteering request with cutting up MDF sheets
     o Thanks to Mitre 10/ High Country Enterprise for arranging delivery of MDF to CTEC.
   • May Day – Tilane
     o Thanks to volunteers who contrubuted
     o Thanks to Vale, Moranbah Boxing Club & Moranbah Golf Club for donation of Ice
     o Note to ensure that school and teachers recognize the contribution made by volunteers by stopping by and saying thank-you and acknowledging effort put in.
   • Mother’s Day Stall – Tilane
     o All worked well, need to review next year the price with a possible increase
   • Movie Night Term 2- Tilane
     o 9th June
     o Purchased Alvin and the Chimpmunks from Roadshow entertainment - $330
     o Movie will start at 6pm
     o $5 entry for popcorn and poppa
     o Request for popcorn makers to support popcorn production
Minutes GENERAL P & C MEETING - MAY

- P&C going to do sausage sizzle
- Student Council are doing drinks stall
- Discussion of pre-paid movie night
- Intent is for inclusion of parents/families
- Inclusion of Intermission to assist with crowd control
- Official opening of the Projector Screen

12. General Business:

12.1 Constitution Amendment

QUORUM NUMBERS AGM:
- A quorum for an annual general meeting of the Association is please either state the number of members of the Association needed for a quorum if the number is to be “less than ten” OR state “ten members of the association”

QUORUM NUMBERS GENERAL MEETING:
- A quorum for a general meeting of the Association is [please either state the number of members of the Association needed for a quorum if the number is to be “less than seven” OR state “seven members of the Association”]

QUORUM NUMBERS SPECIAL MEETING:
- A quorum for a special meeting of the Association is [please either state the number of members of the Association needed for a quorum if the number is to be “less than seven” OR state “seven members of the Association”].

MOTION: Moved that AGM and General Quorum numbers remain at 7 and Special Meeting change to 5 members
- Moved: Cate Beresowskyj
- Seconded: Donna Turner

12.2 National Volunteer Week – Donna
- Scheduled for Tuesday 26th 2-3pm
- Invitations to all parents
12.5 Uniforms

- Feedback provided by Sportspower relating to the signed contract with the P&C and Sportspower to not change/modify the material in any way. They were not aware of concerns. Discussion on if P&C could manage having uniforms on site, agreed that this was not suitable option.
- Look at moving to sports shirt material
- Donated uniforms – Stall
- Discussion on
- Donation to school admin for all shorts

**ACTION:** Melissa to speak to Rob at Sportspower regarding improved samples of uniforms and ways to reduce costs of uniforms while keeping them with them. Also request that uniforms be made visible within store to make it easier to purchase and look at sizing.

12.6 Flu Shots

- P&C is not allowed to

13. Treasurer Position

- Three new tents have been purchased with Cross Country Money
- Possible future request for funding - the round weights (water filled) for all tents.

14. P&C Update – Tim Defner

- Thanks for donation for the speakers
- Three new tents have been purchased with Cross Country Money
- Possible future request for funding - the round weights (water filled) for all tents.

**MOTION:** Approve expenditure up to $400 to purchase weights for tents for P&C department use to ensure safe environment for all students and community when using school shade tents.

- Moved: Donna Turner
- Seconded: Kym Hardy

14. School Musical - Erin

- 4th and 5th June working bee to help make props for the Musical
- Call for parents to help and assist where possible

15. Next Meeting Date (Confirmation of Date and Time)

- 16th June 2016 6-8pm
(Week 10)

16. Meeting Closed

- Meeting Closed 7.30pm

Motions Register

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- Seconded: Donna Turner

**MOTION:** To engage with School Colours to purchase basic range of hair accessories
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- Seconded: Kym Hardy

Actions:

**ACTION:** Melissa to speak to Rob at Sportspower regarding improved samples of uniforms and ways to reduce costs of uniforms while keeping them with them. Also request that uniforms be made visible within store to make it easier to purchase and look at sizing.
Treasurer Report
General Meeting 19th May 2016

· Closing Balance of Fundraising Account $52,197.79
  • Total Payments: $2,867.30
  • Total Receipts: $8,020

· Closing Balance of Tuckshop Account $15,312.21
  • Total Payments: $3,897.10
  • Total Receipts: $4,314.37

· May Day Stall profit was $3,331.51

· Best dressed stall prize $150

· Mothers Day profit was $1,408

· Total fundraising profit to date $9,320. Great job Tilane!!

Donna Turner
P&C - Principal’s Report
19th May 2016
Presented by Anthony Edwards- DP

Strategic Planning
• Strategic Planning - AIP, Investing for Success presented, Strategic Plan – waiting for approval - To be presented next meeting

Staffing
• Mrs Doocey (4DD) is currently on leave and has been replaced by Jade Anderson. Jade Anderson’s role has been backfilled through available teachers.

Budget
• Budget Overview Report (BOR) is attached

School Events / Activities
• 23rd & 24th May - Senior Athletics Carnival
• 25th May – Show Holiday
• 27th May – Under 8’s Day, Moranbah East SS
• 30th May – 3rd June – Book Fair
• 9th June – P&C Movie Night
• 16th June - P&C Meeting, 6pm school staffroom
• 22nd June – Showcase
• 23rd June – Junior Athletics Carnival
• 23rd June – Report handed out
• 24th June – Last day of Term 2

Other

NAIDOC
NAIDOC Community Day is being organised for the 31st May from 8am – 11am
NAIDOC School Day is being organised for the 1st August – various activities throughout the day
Staff Training – Traditional Games – Staff have the option to be accredited to teach Traditional Games through the Sport and Recreation department. This will be provided to staff through the NAIDOC celebrations

Any interested parents who would like to help out with our school celebrations, are welcome to come to our first school meeting on Friday 27th May at 2pm – school office.

Staff Training – Indigenous Perspective
On Tuesday 24th May we have the Assistant Director-General, Indigenous Education – State Schools, Mr Selwyn Button, visiting Moranbah. He will be working with the combined Leadership Teams from the three schools, the
indigenous high school leaders and all of our staff during a twilight session. We are looking forward to this PD.

Out of School
Over the next couple of weeks, I will be attending various activities outside of the school. The following dates are when I won’t be available at school:

• 16th & 17th May – Principal follow-up induction, Brisbane
• 26th & 27th May – Leadership Professional Development, Rockhampton
• 1st, 2nd & 3rd June – Central Qld Principal’s Conference, Gladstone

For consideration at the P & C Meeting – Please read to the committee and members in attendance.

I value and openly encourage people to express their concerns and questions about how the school operates; our beliefs, our systems and our behaviours. If we weren’t able to express this, we wouldn’t be able to have the exceptional school that we do.

To be able to have really informative discussions and gain a clear understanding of each parties perspective (ie. Teachers, students, parents, community, leaders), these conversations need to be valued highly, allowing each member involved the courtesy of preparation prior to the scheduled discussion. If all parties are given the respect to prepare for these conversations then hopefully a clearer picture will be communicated for all parties involved.

I value having the open conversations and value feedback because if we can’t take on the feedback and have open, informed discussions then our school community won’t continue to improve. Therefore, I request that if items are brought up in general business, specifically questioning the running of the teaching and learning programs and school operations, can the person who has the concern / question please come and initially talk with a member of the Leadership Team well before the P&C meeting. This will then allow us the time to organise either the specific information or the key person who could come to the meeting to discuss the concern / question.

I believe if we all work together we will be able to keep the communication clear and informative.
DP Report
Nda P & C Report
NAPLAN
Firstly, Thank you to the P&C for your support in relation to breakfasts and snacks on the NAPLAN days.

I would like to thank a number of people for their support during NAPLAN preparation and administration. I would like to thank teachers for ensuring that students are prepared and comfortable with the NAPLAN process. Students did not get overwhelmed with too much pressure this year. This is due to the environment created by our wonderful teachers. Parents also need to be thanked. Thank you for preparing your child at home leading up to and on the days of the tests, it was evident that there was not extra pressure coming from home and that is extremely important for lowering anxiety levels in students. Thirdly I would like to thank the tuckshop staff and volunteers for preparing breakfast and snacks each day of the tests, this support is very much appreciated. Finally I would like to congratulate the year 3 and 5 students, the effort and maturity shown by the students on the testing days and in preparation was outstanding. Well done all!

Student Council
Student Council potentially have some big spending coming up. We are looking to put $6000 towards water coolers that can be used to cool 2 current water bubblers. This will lower our balance considerably so we are looking at having a free dress day later in the term and selling soft drinks at the movie night. Student council also have some expenses with funding for kids matter groups and Japan Club.

Reporting
Teachers and students are extremely busy completing assessments in preparation for reporting. Reports cards are due to be handed out on the second last day of school. School attendance is extremely important over the next few weeks so that students can meet the very tight deadlines.