

## MORANBAH STATE SCHOOL

# SCHOOL RECORDS

Records are maintained on every child attending the school. Should you have a change of address, telephone number etc, it is essential that you advise the office immediately so that our records can be kept up to date, particularly so that we can contact parents when illness or accidents occur. It is very important that each family provides us with a current emergency contact phone number. This can be a friend or relative of the family and is used in emergencies when we cannot reach you by normal means.